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Approved For Release 2003/08/05 : CIA-RDP78-04718A000200080093-1

DD/e 56-1155

3 APR 1956

MEMORANDUM FOR: General Counsel  
Comptroller

Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Commercial Staff  
Chief, Management Staff  
Chief, Medical Staff  
Special Support Assistant to the DD/S

SUBJECT : Special Requirement for On Duty Personnel

REFERENCE : a Memo dtd 28 Mar 56 to DD/I, DD/P, DD/S  
from Acting DCI, same subject

b Memo dtd 29 Mar 56 to above addressees,  
from DD/S, same subject

1. Forwarded herewith is a copy of the memorandum prepared by the Office of Personnel setting forth detailed information and instructions concerning the special requirement for clerical personnel. There is also enclosed a sample copy of the Memorandum of Understanding which should be signed by those employees who are nominated and read the memorandum.

2. Reference a was not forwarded to above addressees but all pertinent information was included in Reference b.

L. E. WHITE  
Deputy Director  
(Support)

Attachments

- 1-Memo dtd 2 Apr from  
AD/Pers, same subject
- 1-Memorandum of Understanding

EA-DD/S:CEB:dlc (3 Apr 56)  
Distribution:  
1-each adse  
1-DD/S subject  
1-DD/S chrono

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